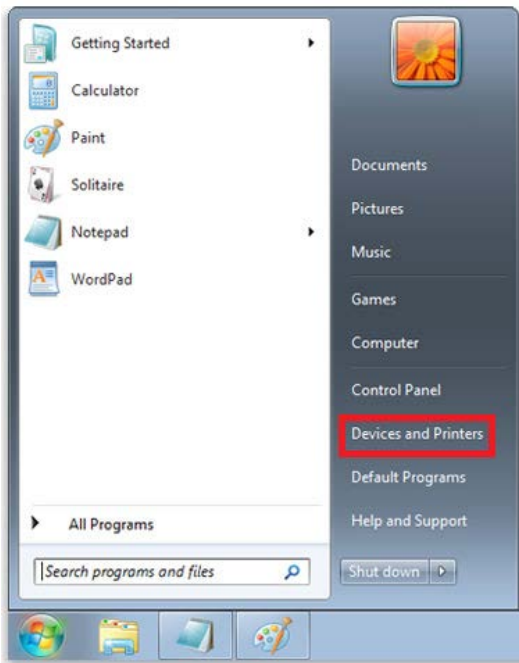


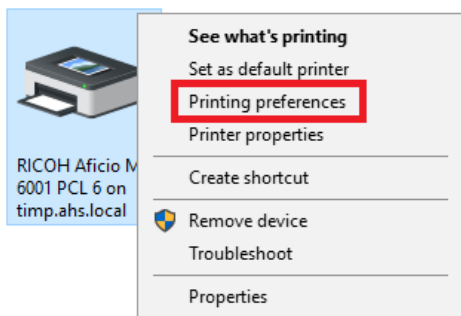
How to Enter Your Copy Code for the Elementary Copier Ricoh Aficio



Under the “Start Menu” open “Devices and Printers.”:

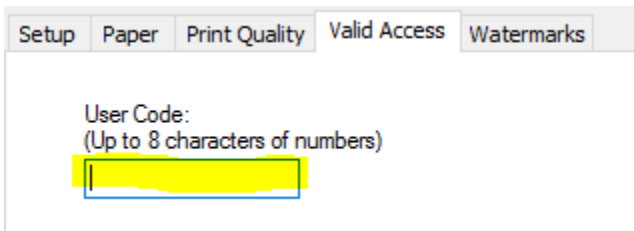


Right Click the “RICOH Aficio MP 6001 PCL 6 on timp”. Left Click “Printing Preferences”



Updated: 2/1/2017

Select the “Valid Access” tab. Input your Copy Code in the box under “User Code”. It should be 5-digits.



The image shows a software interface with a tabbed menu at the top. The tabs are labeled "Setup", "Paper", "Print Quality", "Valid Access", and "Watermarks". The "Valid Access" tab is currently selected. Below the tabs, there is a label "User Code:" followed by the instruction "(Up to 8 characters of numbers)". A text input box is positioned below the label, and it is highlighted with a yellow background. The input box is empty, with a vertical cursor line on the left side.

Click “Apply” and then “OK”